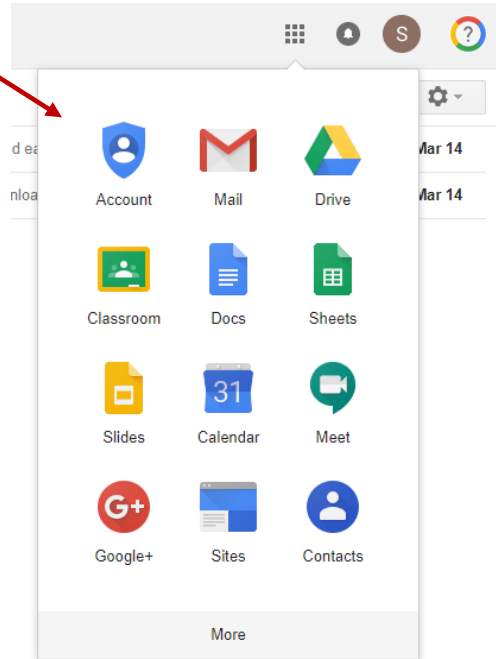


Setting up Password Recovery for G Suite

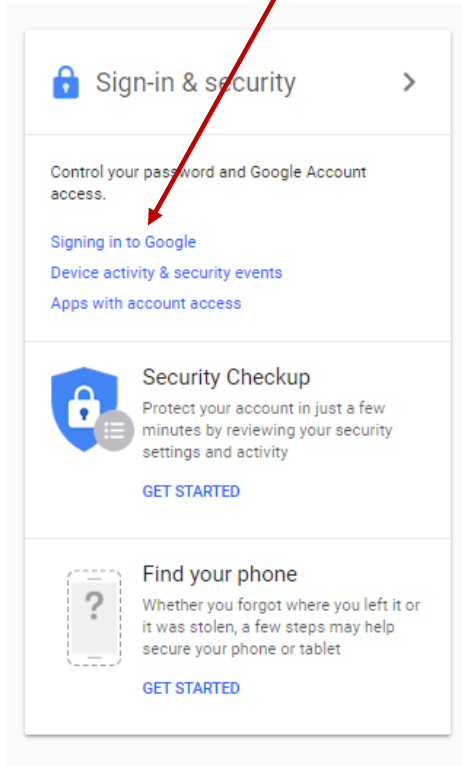
When logged into your account, click the Launcher (Waffle)



When the menu opens select the Account Icon



The Security page will open and you want to click the link for Signing in to Google:



When the page opens you will see the option to change your password, set up 2-Step Verification (strongly advised for all online accounts), as well as the Account recovery options to set an alternate email and phone number to receive a way to access your account.

Next best Step. Download the Google App for your phone to simplify your Account verification when logging into a new device.

